

# The Town of New Market



**Town Council Minutes**  
**40 South Alley, New Market, MD 21774**  
**General Session**  
**July 10, 2025 – 7:00 p.m.**

The Mayor and Council of the Town of New Market met in person and virtually via Zoom on Thursday, July 10, 2025, with Mayor Winslow Burhans presiding. The council members present were Kevin DeLany (via Zoom), Nicole Moravy, Michaela Mueller, Kristina Trunnell, and Howard Wilson. Tim Rye and Shawn Burnett (via Zoom) Town Engineers and Steve Pippin, President of NMCP, were also present.

**The meeting was called to order at 7:00 p.m.**

## **ADMINISTRATIVE BUSINESS**

*Motion:* Councilmember Wilson made a Motion to approve the June 12, 2025, minutes  
*Second:* Councilmember Moravy  
*Public Comment:* None  
*Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

## **CONTINUED BUSINESS**

### **Speed Study – Main Street**

Tim Rye, Town Engineer, presented the findings of the speed study that was conducted at Main Street at 8<sup>th</sup> Alley/Prospect Street. For further information, please refer to the Staff Report dated July 3, 2025.

Public Comment: Katie Russell

Mayoral Initials: WB

**NEW BUSINESS**

**39 West Main Street Remediation**

David McSherry, Veteran Remediation, provided his proposal for the abatement of mold at 39 W Main Street.

- Motion:* Councilmember Wilson made a Motion to move the unappropriated funds \$14,875 in order to do the remediation of 39 W Main Street
- Second:* Councilmember DeLany
- Public Comment:* None
- Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0
- The Motion passed.**

**39 West Main Street and 40 South Alley Architectural Surveys Discussion/Decision**

Mayor Burhans presented Scope of Services for Architectural Physical Needs Assessment Surveys for both 39 West Main Street and 40 South Alley.

- Motion:* Councilmember Mueller made a Motion to fund the two surveys for \$11,900 each for 39 W Main Street and 40 South Alley coming out of the unappropriated reserve
- Second:* Councilmember Wilson
- Public Comment:* None
- Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0
- The Motion passed.**

**Introduction of Rotary Club President**

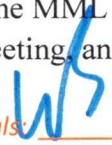
Mayor Burhans introduced the Rotary Club President, Marilyn Herbert. Ms. Herbert provided a summary of her experience and the functions of the Rotary Club.

**Liaison Reports**

Mayor Burhans reported that there will be a Bulk Trash collection on November 8, 2025.

Councilmember Mueller reported that she and Councilmember DeLany attended the MML Conference in June. She also noted that she attended the NM Civic Partnership meeting, and by

Mayoral Initials



**Town Council Minutes**

**July 10, 2025**

**Page 3 of 3**

unanimous consent, Howard Wilson was appointed Liaison to the NM Civic Partnership. She recommended having a brainstorming workshop meeting. She will work on establishing a date.

Councilmember DeLany reported on the July 2, 2025, Planning and Zoning Commission meeting.

**Public Comment:** Katie Russell

Councilmember Trunnell reported that she and Councilmember Mueller are working with Michael Davies on the NM 5K Strong event and they have a meeting scheduled next week. The event is scheduled for October 26, 2025.

Councilmember Moravy reported that she sent an email out to the businesses and has had some replies.

Councilmember Wilson reported that he is working on landscaping and will work with Frederick Landscaping.

**ADJOURNMENT**

*Motion:* Councilmember Mueller made a Motion to adjourn  
*Second:* Councilmember Trunnell  
*Public Comment:* None  
*Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

**The meeting was adjourned at 9:08 p.m.**

Respectfully submitted,

Michelle Mitchell  
Clerk to Mayor and Town Council

Mayoral Initials:

